



Application for Employment

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability, or other protected classifications.

Personal Information

Full Name: _____

Physical Address: _____

City: _____ State: _____ Zip: _____

Mailing Address (if different): _____

Phone Number(s): _____

Email Address: _____

Position Information

Position applying for: _____ or Any. Date can start: _____

If for a posted position, are you aware of the hours per week and starting wage posted? Yes No

Are you aware of the essential functions of the job? Yes No

Can you perform these functions (with or without reasonable accommodation)? Yes No

Check all that you are willing to work: Part Time Full Time

Are you authorized to work in the U.S. on an unrestricted basis? Yes No

Have you ever been convicted of a felony? Convictions will not necessarily disqualify an applicant for employment.

Yes No If yes, explain:

Any additional information about schedule/availability, what you are looking for in terms of employment, etc.:

Qualifications

Please include any education, training, experience, and/or skills that would help you perform the work.

Education: Do you have a High School Diploma or GED? Yes No

School Name	Degree	Year(s)	City/State

Skills: List any special skills, subjects of study, leadership, volunteer, service, or other experience:

Work History: Start with your present or most recent employment and work back. You can use an additional sheet if needed and/or include a resume with your completed application.

Job Title		Company Name	City/State
Start Date	End Date	Supervisor's Name	Phone Number
Starting Wage	Ending Wage	Reason for Leaving	
Duties			May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

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Start Date	End Date	Supervisor's Name	Phone Number
Starting Wage	Ending Wage	Reason for Leaving	
Duties			

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Starting Wage	Ending Wage	Reason for Leaving	
Duties			

References: Include three references not related to you. Professional references are preferred.

Full Name	Relationship	Phone	City/State

By signing below, I certify that all answers given herein are true and complete to the best of my knowledge. I authorize the investigation of all statements contained in this application for employment. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature: _____ Date: _____